

July 13, 2015

(Authorized Representative)  
(Program Name)  
(Address)  
(City, State Zip)

Dear (Authorized Representative):

Congratulations, your program has been awarded funding through the Missouri Preschool Program (MPP) for FY16 for the (Site Name). An Early Learning supervisor will be contacting you to discuss your application and answer any questions you may have regarding the final approval of your itemized budget and activity plan. Please note that no funds can be expended prior to the final approval of the itemized budget and activity plan.

All grantees must be licensed by the Missouri Department of Health and Senior Services (DHSS) and serving the contracted number of children by October 30, 2015 as either a Group Child Care Home or a Child Care Center. DHSS does not require a public school to become licensed; however, the requirement associated with this funding source does require public schools to be licensed.

All programs awarded new MPP grants **are required to attend the Post Award Meeting on July 23, 2015 at the Governor's Office Building, 201 W Capitol Avenue, Jefferson City, MO in room 450.** The meeting will begin at 10:00 a.m. and end at approximately 2:00 p.m.

We are very fortunate in Missouri to have the opportunity to establish quality programs for our preschool aged children and their families. The Department appreciates your efforts in this journey and will be happy to assist you and your program as needed. We look forward to working with you and your Missouri Preschool Program.

Sincerely,



Lana Brooks  
Director, Early Learning

c: (Contact)